

MCCREARY ESTATES HOMEOWNERS ASSOCIATION, INC.

Architectural Improvement Application and Review Form

In an effort to provide and protect each individual's homeowner rights and property value, it is required that any homeowner considering improvements which are visible from adjoining lots or front street view, submit an ACC for to the Architectural Committee prior to initiating work on planned improvements.

Owner's Name: _____ Home Phone: _____

Address: _____ Work Phone: _____

E-mail: _____

What is the nature of the improvement that you proposed? (Example: patio cover, addition to the house, satellite dish, fence replacement, fence extension, swimming pool, addition of tress, extension of driveway addition of play structure, etc.)

Location of Improvement (check applicable area):

- | | | | |
|---|--|---------------------------------|-------------------------------|
| <input type="checkbox"/> Front of House | <input type="checkbox"/> Side of House | <input type="checkbox"/> Garage | <input type="checkbox"/> Roof |
| <input type="checkbox"/> Back of House | <input type="checkbox"/> Patio | <input type="checkbox"/> Other | |

Supplier or Contractor: _____ License #: _____

Note: All requests must include detailed specifications such as color, size, height, materials used and location of improvement. Please provide a plat, sketch, or drawing of the location of each proposed project.

Send Completed Application to:

McCreary Estates Homeowner's Association

c/o SBB Management Company

8360 LBJ Freeway, Suite 300, Dallas, TX 75243

Phone: (972) 960-2800 Fax: (972) 991-6642

E-mail: v.farley@sbbmanagement.com

NOTICE

1. All necessary permits (City/County) must be obtained from the proper agencies prior to beginning construction.
2. All work must be done in a workmanship-like manner and must be substantially the same as the diagram or drawing submitted for approval.
3. To promote an attitude of neighborliness and a sense of community among residents the Committee requires signatures from neighbors that will have a "view" of your improvement. Their signatures indicate an awareness of your intent and do not constitute or indicate approval or disapproval by the Committee.

Neighbor Awareness Signatures

Name: _____

Name: _____

Address: _____

Address: _____

Comments: _____

Comments: _____

Signature: _____

Signature: _____

Neighbor Awareness Signatures are required.

Owner Acknowledgements

1. No work on this request shall commence until homeowner has received written approval from the Architectural Control Committee.
2. Any Construction or exterior alterations undertaken by me or on my behalf before approval of the application is not allowed. If alterations are made before approval is given in writing homeowner may be required to return the property to its previous condition at his/her own expense.
3. Any variation from the original application must be resubmitted for approval.

Homeowner Signature

Date of Request

FOR COMMITTEE / BOARD OF DIRECTORS USE ONLY:

Date received: _____

Approved by: _____

Date: _____

Disapproved by: _____

Date: _____

Comments:

Approval Letter mailed to Owner on: _____